

# BILL PAY FOR SENIORS

*Reliable & Secure Check-Writing Services*

Ensuring that bills are getting paid in a timely and secure manner can pose a problem for seniors. Let The Paper Plan-It help. With our Bill Pay for Seniors service, we'll manage seniors' bills and monitor the checking account for fraudulent activity.

## **With Bill Pay for Seniors, you receive the following:**

- **Security** – We're fully insured and criminal background checks are conducted on our employees.
- **Reporting** – Clients receive a monthly accounting report on what bills were paid.
- **Individualized Service** – Clients are paired with one of our bookkeepers for consistency, to monitor spending habits and to watch for fraud.
- **Experience** – We have more than 50 years of bookkeeping experience.
- **Service Agreements** – Our service agreements outline the service and pricing.

Contact us for details and pricing: **218.829.0635**

## *Say Goodbye to Office Chaos*

The Paper Plan-It is a Brainerd-based firm that offers a variety of bookkeeping services, including the following:

- **Payroll Services** – From processing to payday to filing taxes, we can help you efficiently pay your employees.
- **Bookkeeping** – We manage your accounts receivables and payables, reconcile bank statements, input records to QuickBooks and more.
- **QuickBooks® Training and Consulting** – We can help you become proficient in QuickBooks.
- **Bill Pay for Seniors** – Paying, managing and monitoring bills for seniors.

Contact us today for details of these services, or visit our website for more.

### **The Paper Plan-It LLC**

18320 Johnson Road, Brainerd, Minnesota

Telephone: **218.829.0635**

FAX: **866.271.1389**

Email: **info@paperplanit.com**

[www.PaperPlanIt.com](http://www.PaperPlanIt.com)



Payroll | Bookkeeping | QuickBooks Training